ADMINISTRATIVE - INTERNAL USE ONLY STATINTL
Approved For Release 2000/08/15 : CIA-RDP79-01590A000400040023-4

NAME [redacted]

OFFICE DDA / CMO (detail)

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

Course Objective:

The objective of this course is to update DDA Careerists' awareness and understanding of current activities, problems and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective:

LOW 1 2 3 4 5 6 7 HIGH

2. What part of the course did you find the most useful?
Personally, again, interested in state of micrographics + trends -- computerization applications, + trends in Medical Program.

3. What part of the course did you find the least useful?* Personally, + only because I'd been thru T+H in '73a'74, felt the afternoon at COMMO perhaps too long -- as technology so advanced, not too meaningful to "layman" too many "glimpses". Altho' good to see the facility + get c/oc bfg.

4. Please describe how the course benefited you.
Must confess I did not get as much out of the trends as I'd hoped viz a viz changes within last 3-4 years + future trends -- but feel it's really a good overall view of the Directorate for those isolated in one component.

5. What suggestions do you have for improving this course?
Heard discussion re inclusion or lack of including polygraph talk -- think this is important in today's world + should be given time.
Some speakers less good than others -- naturally.
Thot good balance on the whole on Office coverage --

* Not sure the OEC all that pertinent to DDA trends

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~~Deputy~~

Feel EEO presentation could be improved upon -- however I'd heard speakers ~~twice~~ three times give same talk - would like to have heard another spokesman---

STATINTL [redacted] talk on OL esp. good re

STATINTL trends; [redacted] also esp. good.

Would have liked to have heard more on ADP as applied to DDA vs. S&T applications How it will affect each employee - trends within DDA offices vis a vis ADP, terminals, etc.

Agree w/ other suggestion re introduction as to people's offices/jobs

Also - suggest if 1½ talk, ask speaker to break 10 in between - @ 40-50 good length for span of attention

Can you get coffee here by 9.... for those non breakfast eaters (would be nice!!

STATINT [redacted] good wrap-up.

Impressed with forthrightness of all speakers —

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